



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Negotiated Procurement thru Small Value Procurement as Alternative Mode of Procurement in procuring Catering services for the 2nd Level Training on Data Processing and Regional Data Review for Survey on Costs and Returns of Palay Production on August 16-17 and September 2, 2022 for official use of PSA RSSO V with the following details:

Name of Project	Catering services for the 2nd Level Training on Data Processing and Regional Data Review for Survey on Costs and Returns of Palay Production on August 16-17 and September 2, 2022
Solicitation	2022-08-096-SOCD
Location	PSA RSSO V, Rawis, Legazpi City
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	(See Bid Form, <i>Page 2</i>)
Approved Budget for the Contract (ABC)	Php 7,800.00
Contract Duration	August 16-17 and September 2, 2022

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **12:00 NN on August 15, 2022** at the **2nd Flr., PSA RSSO V Building, Regional Center Site, Rawis, Legazpi City.**


CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Catering services for the 2nd Level Training on Data Processing for Survey on Costs and Returns of Palay Production						
AM/PM Snacks and lunch on August 16-17, 2022	pax	4	P _____	P _____	()	()
Catering services for the Regional Data Review for Survey on Costs and Returns of Palay Production						
AM/PM Snacks and lunch on September 2, 2022 xxxxx	pax	5	P _____	P _____	()	()
For official use, Philippine Statistics Authority Regional Statistical Services Office V				Total	P _____	
					Total amount in words:	

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Printed Name and Signature of Canvasser: _____ IRISH G. ARAO