



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement for official use of PSA Camarines Norte with the following details:

Name of Project	Procurement of Information, Education and Communications (IEC) Materials for the 2022 Survey on Costs and Returns (SCR) of Palay Production
Solicitation	2023-02-013-CN
Location	PSA Camarines Norte
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	175 pieces
Approved Budget for the Contract (ABC)	Php 35,000.00
Contract Duration	15 days upon the receipt of P.O.

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **12:00PM, March 7, 2023** at the **PSA Camarines Norte, 2nd Flr. LRJ Bldg. III, J. Lukban St. cor Carlos II St., Daet, Camarines Norte.**

CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specification	
					YES	NO
Procurement of Information, Education and Communciations (IEC) Materials for the 2022 Survey on Costs and Returns (SCR) of Palay Production Customized Sports Jug, stainless, 350ml capacity xxxxx Design: (See attached sample) For official use of PSA Camarines Norte	pieces	175	P _____ Total	P _____ P _____ Total amount in words: _____	()	()

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____
 Position: _____
 Name of Company: _____
 Address: _____ Email Address: _____
 Tel No./Fax No.: _____ Cellphone No.: _____
 LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? Yes No Philgeps Registration? Yes No

Printed Name and Signature of Canvasser: _____