



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
REGION V – BICOL

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **SMALL VALUE PROCUREMENT** as Alternative Mode of Procurement for official use of PSA RSSO V with the following details:

Name of Project	Catering Services for the 2023 QSPBI 2nd Level Training on March 7-8, 2023 Lot 2
Solicitation	2023-03-028-SOCD
Location	PSA RSSOV
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 23,800.00
Contract Duration	March 7-8, 2023

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **8:00AM, March 6, 2023** at the **2/F PSA Building, Regional Government Center, Legaspi City.**


CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specification	
					YES	NO
Catering Services for the 2023 QSPBI 2nd Level Training on March 7-8, 2023 Lot 2						
March 7, 2023						
AM Snack	pax	17	P	P		
Lunch	pax	17	P	P		
PM Snack	pax	17	P	P		
March 8, 2023						
AM Snack	pax	17	P	P		
Lunch	pax	17	P	P		
PM Snack	pax	17	P	P		
see attached specifications						
			Total	P_____		
				Total amount in words:		

Nothing Follows						
XXXXX						
For official use of PSA RSSO V						

Other requirements:

After having carefully read and accepted your Terms and Conditions, I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Tel/Fax No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit? Yes No

Philgeps Registration? Yes No

Philgeps Number: _____

Printed Name and Signature of Canvasser: _____

2023 QSPBI

DAILY MENU

March 7, 2023

AM SNACKS

Number of Pax: 17 _____

- Arrozcaldo with egg
- Steamed siomai, 3pc, with chilli paste
- Fresh buko juice

LUNCH

Number of Pax: 17 _____

- Bulalo soup
- Pork sisig
- Battered grilled fish with ensaladang manga
- Yang Chow
- Ice cream (cheese/mango/ube)

PM SNACKS

Number of Pax: 17 _____

- Cheesy empanada
- Takoyaki, 3pcs
- Soda in can

March 8

AM SNACKS

Number of Pax: 17 _____

- Potato salad
- Lumpia shanghai, 2pc
- Pineapple juice in can

LUNCH

Number of Pax: 17 _____

- Lo han Chai
- Pork (knuckles) humba
- Camaron rebosado, with sweet and sour sauce
- Steamed rice
- Fresh fruit in a platter

PM SNACKS

Number of Pax: 17 _____

- Quesadillas w/ French fries
- Avocado or Mango shake

Note: Free flowing distilled water and coffee with creamer/sugar