



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Mode of Procurement for official use of PSO Masbate with the following details:

Name of Project	Catering Services for the conduct of 2023 Updating of the List of Establishments (ULE) 3rd Level Training on April 24-29, 2023
Solicitation	2023-03-034-MT
Location	PSO Masbate
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 52,800.00
Contract Duration	April 24-29, 2023

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **12:00 pm on 07 April 2023** at the **PSA Masbate, 3rd Flr., Ten-7 Bldg., Mabini St., Masbate City.**

CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Catering Services for the conduct of 2023 Updating of the List of Establishments (ULE) 3rd Level Training on April 24-29, 2023						
Lunch & Snacks (AM & PM Snacks) w/ flowing coffee	16	pax	P _____	P _____	()	()
Note: - refrain from using plastic glass, spoons & fork - mineral water must be placed in water dispenser (not bottled)						
xxxxx For official use of PSA Masbate			Total	P _____ Total amount in words: _____ _____ _____		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit: Yes No

Philgeps Registration: Yes No

Printed Name and Signature of Canvasser: _____

DAILY MENU

List of Participants for the Catering Services of 2023 Updating of the List of Establishments (ULE) 3rd Level Training on April 24-29, 2023.

April 24, 2023 - Monday

AM SNACKS

Number of Pax: 16

- Macaroni Soup
- Fresh Buko Juice

LUNCH

Number of Pax: 16

- Chicken A la king
- Beef Salpicao
- Sotanghon Soup
- Steamed Rice
- Buko salad

PM SNACKS

Number of Pax: 16

- Special Banana Cake
- Mango Shake

April 25, 2023 - Tuesday

AM SNACKS

Number of Pax: 16

- Yum Burger w/ fries
- Soda in can

LUNCH

Number of Pax: 16

- Sinigang na Tuna
- Fried Chicken
- Spicy Laing
- Steamed Rice
- Buko pandan

PM SNACKS

Number of Pax: 16

- Ginataan na Bilo bilo
- Soda in can

April 26, 2022 - Wednesday

AM SNACKS

Number of Pax: 16

- Spaghetti w/meatballs
- Cucumber lemonade

LUNCH

Number of Pax: 16

- Pork Humba
- Sweet & Sour Fish Fillet
- Spring Roll
- Steamed Rice
- Banana

PM SNACKS

Number of Pax: 16

- Tuna Pesto
- Pineapple in can

April 27, 2023 - Thursday

AM SNACKS

Number of Pax: 16

- Special Goto w/egg
- Green tea apple in bottle

LUNCH

Number of Pax: 16

- Fish Tinola
- Tempura
- Chicken Fillet w/gravy
- Steamed Rice
- Fresh Fruits

PM SNACKS

Number of Pax: 16

- Mango Graham Cake
- Banana Shake

April 28, 2023 - Friday

AM SNACKS

Number of Pax: 16

- Baked Macaroni
- Pineapple in can

LUNCH

Number of Pax: 16

- Fish Fillet Sweet & Sour
- Calamares
- Chicken Corn Soup
- Steamed Rice
- Fruit Salad

PM SNACKS

Number of Pax: 16

- Pancit Canton Guisado
- Juice in can

April 29, 2023 - Saturday

AM SNACKS

Number of Pax: 16

- Pan Cake (2 big fluffy per serving)
- Hot Chocolate

LUNCH

Number of Pax: 16

- Sizzling Sisig
- Letchon Manok
- Spicy Laing
- Steamed rice
- Mixed sliced fruits

PM SNACKS


Number of Pax: 16

- Bihon w/sliced bread
- Soda in can w/ float

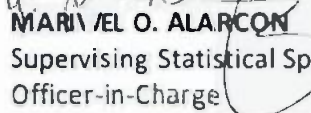
Note:

- With free-flowing water/coffee/creamer/sugar
- Water must be placed in water dispenser not in bottle
- Supplier must adhere to the government's advocacy on "Green Procurement"
- Changes in prescribed menu may be allowed subject to the approval of the end-user unit.

Prepared by:


MELVIN A. SABANG
Admin Officer I

Approved by:


MARIEL O. ALARCON
Supervising Statistical Specialist
Officer-in-Charge