



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
REGION V – BICOL

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **Small Value Procurement** as Alternative Mode of Procurement for official use of PSA RSSO V with the following details:

<b>Name of Project</b>	Procurement of Catering Services and Accommodation with Food for the April 2023 Labor Force Survey (LFS) on March 20-24, 2023.
<b>Solicitation</b>	2023-03-130-SOCD
<b>Location</b>	PSA RSSOV
<b>Brief Description</b>	(See Bid Form, Page 2 )
<b>Quantity</b>	(See Bid Form, Page 2 )
<b>Approved Budget for the Contract (ABC)</b>	Php 115,100.00
<b>Contract Duration</b>	March 20-24, 2023

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **8:00AM, March 20, 2023** at the **2/F PSA Building, Regional Government Center, Rawis, Legazpi City.**

  
**CECILLE A. BRIONES**  
RBAC Chairperson

**Terms and Conditions:**

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit Permit
  2. PhilGEPS Registration Number
  3. Omnibus Sworn Statement
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**BID FORM**

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specification	
					YES	NO
<b>Procurement of Catering Services and Accommodation with Food for the April 2023 Labor Force Survey (LFS) on March 20-24, 2023.</b>						
<b>LOT1 CATERING SERVICES</b>				ABC-53,900.00		
March 20, 2023						
Lunch	pax	14	P _____	P _____	( )	( )
PM Snacks	pax	14	P _____	P _____	( )	( )
Dinner	pax	9	P _____	P _____	( )	( )
March 21-23, 2023 (3 days)						
AM Snacks	pax	14	P _____	P _____	( )	( )
Lunch	pax	14	P _____	P _____	( )	( )
PM Snacks	pax	14	P _____	P _____	( )	( )
Dinner	pax	9	P _____	P _____	( )	( )
March 24, 2023						
AM Snacks	pax	14	P _____	P _____	( )	( )
Lunch	pax	14	P _____	P _____	( )	( )
xxxxx			<b>Total</b>	P _____		
				Total amount in words:		
				_____		
				_____		
<b>LOT 2 ACCOMMODATION with Complimentary Breakfast</b>				ABC-61,200.00		
<b>Check in March 20, Check-out -March 24, 2023 (4days)</b>						
1-single room	pax	1	P _____	P _____	( )	( )
4 rooms (2-separate bed in a room)	pax	8	P _____	P _____	( )	( )
xxxxx			<b>Total</b>	P _____		
				Total amount in words:		
				_____		
				_____		
For official use of PSA RSSO V						

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Tel/Fax No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ?  Yes  No

Philgeps Registration?  Yes  No

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Printed Name and Signature of Canvasser: \_\_\_\_\_

**CATERING SERVICES AND ACCOMMODATION WITH FOOD FOR GUEST AND PARTICIPANTS**

April 2023 Labor Force Survey (LFS) 2nd Level Training  
March 20-24, 2023

**(PREFERRED VENUE – ALBAY)**

*ACCOMMODATION*

March 20 (check-in: 2:00 PM) Check out: March 24, 2023

<b>Number of Participants: Seven (9)</b>	<b>Rooms</b>	<b>Capacity</b>
	<b>(1)</b>	<b>1-single Bed</b>
	<b>(4)</b>	<b>2-Separate Bed</b>

March 24, 2023 Check Out of all participants after lunch

# MENU TO BE SERVED

**March 20 – Monday**

**LUNCH**

**Number of Pax:** 14

- Monggo guisado with with dilis and malunggay
- Pork barbecue with toyomansi
- Embutido
- Steamed rice
- Leche Flan

**PM SNACKS**

**Number of Pax:** 14

- Cheesy Ensaymada
- Soda in Can

**DINNER**

**Number of Pax:** 9

- Onion soup
- Chopsuey
- Fried Chicken
- Steamed Rice
- Buko Pandan Salad

**March 21 – Tuesday**

**AM SNACKS**

**Number of Pax:** 14

- Potato Salad
- Chicken nuggets (2pcs)
- Pineapple juice

**LUNCH**

**Number of Pax:** 14

- Sinigang na baboy
- Adobong Pusit
- Laing
- Steamed rice
- Leche Flan

**PM SNACKS**

**Number of Pax:** 14

- Cheese burger with fries
- Soda in can

**DINNER**

**Number of Pax:** 9

- Wanton soup
- Ginisang mongo with ampalaya leaves
- Fried Pork chop w/atsara
- Steamed rice
- Creamy gelatin

**March 22 – Wednesday**

**AM SNACKS**                      **Number of Pax:** 14

- Bacon, Egg and Cheese pancake sandwich
- Pineapple juice in can

**LUNCH**                              **Number of Pax:** 14

- Pocherong baboy, w/potatoes
- Rellenong Bangus
- Bicol Express
- Steamed rice
- Refrigerated cake

**PM SNACKS**                      **Number of Pax:** 14

- Bihon
- Imong pandesal
- Soda in can

**DINNER**                              **Number of Pax:** 9

- Nilagang baka
- Gulay na Purupagolong
- Pork with Tausi
- Steamed rice
- Fresh fruit in season

**March 23 – Thursday**

**AM SNACKS**                      **Number of Pax:** 14

- Pansit canton
- Puto/Toasted Bread
- Pineapple Juice in can

**LUNCH**                              **Number of Pax:** 14

- Nilagang Baka
- Bistek Tagalog
- Ensaladang pako
- Steamed rice
- Fresh Fruit Salad

**PM SNACKS**                      **Number of Pax:** 14

- Fresh lumpia Ubod
- Siomai with toyo mansi
- Soda in can

**DINNER****Number of Pax:** 9

- Misua soup with hipon
- Laing
- Buttered grilled fish w/ soy onion sauce
- Steamed rice
- Mango slice

**March 24 - Friday****AM SNACKS****Number of Pax:** 14

- Beef Lasagna
- Banana Muffin
- Pineapple Juice in can

**LUNCH****Number of Pax:** 14

- Sinigang na Baboy
- Fried or grilled tilapia
- Laing or pinangat
- Steamed rice
- Banana

Note: Flowing Coffee/3-in-1 for the entire duration of the training.

*\*Rice: No artificial flavouring/enhancer.*