



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
REGION V – BICOL

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **Small Value Procurement** as Alternative Mode of Procurement for official use of PSA RSSO V with the following details:

Name of Project	Procurement of Catering Services and Accommodation with Food for the 2022 ASPBI 2nd Level Training on April 11-13, 2023 Lots 1-2
Solicitation	2023-03-140-SOCD
Location	PSA RSSO V
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 125,300.00
Contract Duration	April 10-14, 2023

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **8:00AM, April 4, 2023** at the **2/F PSA Building, Regional Government Center, Rawis, Legazpi City**.


CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPs) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPs Registration Number
 3. Omnibus Sworn Statement
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specification	
					YES	NO
Procurement of Catering Services and Accommodation with Food for the 2022 ASPBI 2nd Level Training on April 11-13, 2023						
LOT 1 CATERING SERVICES				ABC-53, 250.00		
April 11, 2023						
AM Snacks	pax	21	P _____	P _____	()	()
Lunch	pax	21	P _____	P _____	()	()
PM Snacks	pax	21	P _____	P _____	()	()
Dinner	pax	15	P _____	P _____	()	()
April 12, 2023						
AM Snacks	pax	21	P _____	P _____	()	()
Lunch	pax	21	P _____	P _____	()	()
PM Snacks	pax	21	P _____	P _____	()	()
Dinner	pax	15	P _____	P _____	()	()
April 13, 2023						
AM Snacks	pax	21	P _____	P _____	()	()
Lunch	pax	21	P _____	P _____	()	()
PM Snacks	pax	2	P _____	P _____	()	()
xxxxx			Total	P _____ Total amount in words: _____ _____		
LOT 2 ACCOMMODATION with Complimentary Breakfast						
Check in April 10, Check-out -April 13, 2023 (3 days)				ABC-72,050.00		
3 rooms (2-separate bed in a room)	pax	6	P _____	P _____	()	()
1-single room	pax	1	P _____	P _____	()	()
Check in April 11, Check-out -April 13, 2023 (2 days)						
3 rooms (2-separate bed in a room)	pax	6	P _____	P _____	()	()
Check in April 10, Check-out -April 14, 2023 (4 days)						
2-single room	pax	2	P _____	P _____	()	()
Dinner April 10	pax	9	P _____	P _____	()	()
Dinner April 13	pax	2	P _____	P _____	()	()
xxxxx			Total	P _____ Total amount in words: _____ _____		
For official use of PSA RSSO V						

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Tel/Fax No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? Yes No

Philgeps Registration? Yes No

Printed Name and Signature of Canvasser: _____

DAILY MENU

April 11, 2023

- AM SNACKS** **Number of Pax: 21** _____
- Lasagna
 - Banana Muffin
 - Soda in can

- LUNCH** **Number of Pax: 21** _____
- Pork steak
 - Egg drop soup
 - Pan fried fish with salsa
 - Sili ice cream
 - Tinapa rice

- PM SNACKS** **Number of Pax: 21** _____
- Egg Nuggets (Kwek Kwek)
 - BLT Sandwich
 - Soda in can

- DINNER** **Number of Pax: 9** _____
- Tahong Soup in Misua
 - Grilled Tuna with Tomato Salsa
 - Chopsuey
 - Mango Slice
 - Plain Rice

April 12, 2023

- AM SNACKS** **Number of Pax: 21** _____
- Ham and Hotdog with cheese bread roll
 - Lemon Juice (canned or bottled)

- LUNCH** **Number of Pax: 21** _____
- Wonton soup
 - Adobo sa asin
 - Gulay na Santol
 - Shanghai rice
 - Mango Float slice

- PM SNACKS** **Number of Pax: 21** _____
- Quesadillas w/ French fries
 - Avocado or Mango shake

DINNER**Number of Pax: 9** _____

- Sinigang
- Pork Kebab
- Kare Kare
- Buko Salad
- Plain Rice

April 13, 2023**AM SNACKS****Number of Pax: 21** _____

- Beef Lasagna
- Blueberry cheesecake
- Pineapple juice in can (individual)

LUNCH**Number of Pax: 21** _____

- Clam soup (tinolang halaan)
- Garlic Rice
- Chopseuy
- Lechon Kawali
- Pan-fried tuna with fresh tomato salsa
- Fresh fruits platter

PM SNACKS**Number of Pax: 2** _____

- Chicken macaroni salad
- Toasted butter bread
- Mango Juice