



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Shopping as Alternative Modes of Procurement of 2023 July Labor Force Survey (July 2023 LFS) and 2023 Family Income and Expenditure Survey 1st Visit (2023 FIES 1st Visit) Supplies for for PSA Catanduanes PSO

<b>Name of Project</b>	Lot 3- Procurement of 2023 July Labor Force Survey (July 2023 LFS) and 2023 Family Income and Expenditure Survey 1st Visit (2023 FIES 1st Visit) Supplies for for PSA Catanduanes PSO
<b>Solicitation</b>	2023-06-052-CT
<b>Location</b>	PSA Catanduanes PSO
<b>Brief Description</b>	(See Bid Form, <i>Page 2</i> )
<b>Quantity</b>	(See Bid Form, <i>Page 2</i> )
<b>Approved Budget for the Contract (ABC)</b>	Php 40,700.00
<b>Contract Duration</b>	3 days after receipt f P.O

Please quote your Lowest Price on the item/s listed below and submit your SEALED QUOTATION not later than 10:00 AM on July 5, 2023 at PSA Catanduanes PSO, BL Jastrid Bldg., Cavinitan, Virac, Catanduanes.

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Lot 3- Procurement of 2023 July Labor Force Survey (July 2023 LFS) and 2023 Family Income and Expenditure Survey 1st Visit (2023 FIES 1st Visit) Supplies for for PSA Catanduanes PSO with the following details:</b>						
Bond paper, A4 Size, 70gsm	ream	15	P_____	P_____	( )	( )
Bond paper, Legal Size, 70gsm	ream	15	P_____	P_____	( )	( )
Printer Ink, EPSON 003, Black	pc	15	P_____	P_____	( )	( )
Printer Ink, EPSON 003, Cyan	pc	8	P_____	P_____	( )	( )
Printer Ink, EPSON 003, Magenta	pc	8	P_____	P_____	( )	( )
Printer Ink, EPSON 003, Yellow	pc	8	P_____	P_____	( )	( )
Notebook, 80 leVE	pc	62	P_____	P_____	( )	( )
Ballpen, Black	pc	62	P_____	P_____	( )	( )
Pencil, #2	pc	62	P_____	P_____	( )	( )
Marker, permanent, black	pc	62	P_____	P_____	( )	( )
ID Jacket/Holder, 3 in x 5 in	pc	62	P_____	P_____	( )	( )
ID Lace	pc	62	P_____	P_____	( )	( )
Facemask, KF 94, 10 pcs/pck	pack	62	P_____	P_____	( )	( )
Alcohol, 60 ml	bottle	62	P_____	P_____	( )	( )
Daily Time Record, 10 pcs/pck	bundle	5	P_____	P_____	( )	( )
Photo paper, glossy, back to back, 50 pcs/pack <i>For official use of PSA-Catanduanes PSO</i> xxxxx	pc	1	P_____	P_____	( )	( )
			<b>Total</b>	P_____		
				Total amount in words:		
				_____		
				_____		
				_____		

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ? \_\_\_Yes \_\_\_No

Philgeps Registration? \_\_\_Yes \_\_\_No

Printed Name and Signature of Canvasser: \_\_\_\_\_