



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement (SVP) as Alternative Mode of Lot 1, 2, 3 Procurement of Customized Polo Shirt, Customized Umbrella and Customized Sling Bag for 2023 Integrated Processing of Maps Operations for PSA Catanduanes PSO.

Name of Project	Lot 1, 2, 3. Procurement of Customized Polo Shirt, Customized Umbrella and Customized Sling Bag for 2023 Integrated Processing of Maps Operations for PSA Catanduanes PSO.
Solicitation	2023-09-081-CT
Location	PSA Catanduanes PSO, Virac, Catanduanes
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php Lot 1 Php 24,500, Lot 2 Php 8,050 Lot 3 Php 6,900
Contract Duration	September 2023

Please quote your Lowest Price on the item/s listed below and submit your SEALED QUOTATION not later than 10:00 AM on September 18, 2023 at PSA Catanduanes PSO, BL Jastrid Bldg., Cavinitan, Virac, Catanduanes.


CECILLE A. BRIONES
RBAC Chairman 9/14/23

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Omnibus Sworn Statement
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<p>Lot 1, 2, 3. Procurement of Customized Polo Shirt, Customized Umbrella and Customized Sling Bag for 2023 Integrated Processing of Maps Operations for PSA Catanduanes PSO with the following details:</p> <p>Lot 1 (ABC Php 24, 500) POLO SHIRT, sublimation, see attached design and color</p> <p>Lot 2 (ABC Php 8,050) UMBRELLA, Color: Aegean blue and stone, with Integrated Map Logo and 2023 Integrated Processing printed in white color, see attached design of mugs.</p> <p>Lot 3 (ABC Php 6,900) SLING BAG, 35 cm X 10 cm X 30 cm, with zipper, material: polyester fabric, 15 cms dia., with Integrated Map Logo with PSA mapping quote, dark blue with faded blue color arrow up, color: Aegean Blue, see attached design.</p> <p>For official use of PSA-Catanduanes PSO XXXXX</p>						
	pc	49	P _____	P _____	()	()
	pc	23	P _____	P _____	()	()
	pc	23	P _____	P _____	()	()
			Total	P _____ Total amount in words: _____ _____ _____		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

Date: _____

Do you have Mayor's/Business Permit ? ___ Yes ___ No

Philgeps Registration? ___ Yes ___ No

LBP Account Number of Establishment: _____

Printed Name and Signature of Canvasser: _____