



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering Services (AM and PM Snacks and Lunch) for the 2024 Census of Population and CBMS Barangay Profile Questionnaire Data Collection, Service Facilities and Government Projects Listing, and Map Generation with the following details:

<b>Name of Project</b>	Catering Services (AM and PM Snacks and Lunch) for the 2024 Census of Population and CBMS Barangay Profile Questionnaire Data Collection, Service Facilities and Government Projects Listing, and Map Generation
<b>Solicitation</b>	2024-04-035-AL
<b>Location</b>	PSA Albay Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, Page 2)
<b>Quantity</b>	(See Bid Form, Page 2)
<b>Approved Budget for the Contract (ABC)</b>	Php 56,700.00
<b>Contract Duration</b>	April 24-26, April 29-May 1, 2024

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on April 10, 2024** at **PSA Albay, Ground Fir. PSA Bldg., Regional Government Center, Rawis, Legazpi City.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**BID FORM**

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Catering Services (AM and PM Snacks and Lunch) for the 2024 Census of Population and CBMS Barangay Profile Questionnaire Data Collection, Service Facilities and Government Projects Listing, and Map Generation</b>  Provincial Level Training for SRs on 24-26 April 2024  Provincial Level Training for MDPS & MDRs on 29 April to 01 May 2024  <i>Specs</i> <i>Packaging: Recyclable (e.g. carton or paper-made materials, wooden spoon and cups, paper cups paper straw)</i>  <i>Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics.</i>  Please see attached specifications For official use of PSA Albay xxxxx	lot	21	P _____	P _____	( )	( )
	lot	14	P _____	P _____	( )	( )
				Total	P _____	Total amount in words: _____ _____ _____ _____ _____

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit?  Yes  No

Philgeps Registration?  Yes  No

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Printed Name and Signature of Canvasser: \_\_\_\_\_

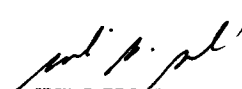
Catering Services (AMPM Snacks and Lunch) for the 2024 Census of Population and CBMS Barangay Profile  
Questionnaire Data Collection, Service Facilities and Government Projects Listing, and Map Generation

Provincial Training for SRS 24-26 April 2024			Provincial Training for MDRs and MDPs 29 April to 01 May 2024		
21 pax			14 pax		
Palabok	Spaghetti	Pansit guisado	Baked macaroni	Spaghetti	Cheese pancake sandwich
2pc Puto	Puto	Lumpia shanghai	Butter toast	Puto	Hot choco
Fresh Buko juice	Orange juice in can	Fresh Buko juice	Iced lemon tea in bottle	Fresh Buko juice	
Dumpling Soup	Fish Cosido	Tinolang Manok	Fish Sinigang	Bulalo Soup	Sinigang na Baboy
Humba	Cordon Bleu	Pork Menudo	Chicken Pork Adobo	Prito Tilapia	Breaded Porkchop
Gulay na laing	Bicol Express with gulay	Gulay na kalabasa	Gulay na Langka w/seafood	Chop suey	Fish Steak
Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice	Plain Rice
Sliced assorted fruits	Buko Salad	Mango Graham Ref Cake	Fresh Mango	Banana Lakatan	Watermelon
Cheeseburger	Ginatan Special	Tuna sandwich	Macaroni Salad	Pizza, 2pc	Champorado
Potato fries	Soda in Can	Camote fries	Choco chips	Bottled lemon iced tea	Fried dried dilis
Pineapple juice in can		Orange juice in can	Mango juice in can		Soda in can

Prepared by:

  
MARICOM M. PASIBE  
TWG BAC Member

Approved by:

  
CECIL G. BRONDIAL  
TWG BAC Head