

Republic of the Philippines Philippine Statistics Authority Region V – Bicol

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering Services for the Capstone Project and Capacity Building for Birth Registration linkers on Wheels/Birth Registration/Validation with Philsys Caravan with the following details:

Name of Project	Catering Services for the Capstone Project and Capacity Building for Birth Registration linkers on Wheels/Birth Registration/Validation with Philsys Caravan
Solicitation	2024-04-037-AL
Location	PSA Albay Provincial Statistical Office
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, <i>Page 2</i>)
Approved Budget for the Contract (ABC)	Php 79,200.00
Contract Duration	see attached document

Please quote your Lowest Price on the item/s listed below and submit your SEALED QUOTATION not later than 10:00 am on April 22, 2024 at PSA Albay, Ground Fir. PSA Bidg., Regional Government Center, Rawis, Legazpi City.



Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. Supplier must be an authorized re-seller of original equipment manufacturer.
- 3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 4. Late submission of quotation shall not be accepted.
- 5. Bids exceeding the ABC shall be disqualified.
- 6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 - 1. Mayor's/Business Permit
 - 2. PhilGEPS Registration Number
- 7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 8. Terms of Payment shall be made through check payable to the supplier.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check) YES NO		ical ons eck)	
LOT 1 - (ABC-P39,600.00) Catering Services for the Capstone Project of SSS Cross Ooreh and Capacity Building for Birth Registration linkers on Wheels/Birth Registration/Validation with Philsys Caravan. 23 April 2024 at Brgy. Hall Brgy 56-Taysan, Legazpi								
City 29-30 April 2024 at Brgy. Hall Brgy 56-Taysan, Legazpi City	pax pax	20	P	P	()	()
17-18 May 2024 at Brgy. Hall Brgy 56-Taysan, Legazpi City	рах	23	P	P	()	()
LOT 2 - (ABC-P39,600.00) Catering Services for the Capstone Project of SSS Cross Doreh and Capacity Building for Birth Registration linkers on Wheels/Birth Registration/Validation with Philsys Caravan.			Total	Total amount in words:				
26 April 2024 at Brgy. Hall, Brgy. Galicia, Rapu-Rapu 27-28 April 2024 at Brgy. Hall, Brgy. Galicia, Rapu-	pax	20	P	P	()	()
Rapu 10-11 May 2024 at Brgy. Hall, Brgy. Galicia, Rapu- Rapu	pax	23	P	P	()	()
Specs: Packaging: Recyclable (e.g. carton or paper-made materials, wooden spoon and cups, paper cups paper straw) Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics. Please see attached specifications For official use of PSA Albay xxxxx			Total	PTotal amount in words:				

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Sign	ature of authorized representative	e:			
Position:					
Address:					
Fax No	Tel No.:	Cellphone No.:			
LBP Account Number o	of Establishment:				
Date:					
	yor's/Business Permit ?Yes	No *****	Philgeps Registration?YesNo		
Printed Na	ne and Signature of Canvasser:				

Menu For the Catering Services For the Capstone Project and Capacity Building For Birth Registration Tinkers on Wheels/Birth Registration/Validation with Philsys Caravan

			Dami Cali	gyl. Galicia, Rapu-Rapu Brgy. Hall Taysan, Leg City		Taucan Leg City	Brow Galio	ia, Rapu-Rapu	Brgy. Hall Taysan, Leg City		
	Brgy. Hall Taysan, Leg City 23-Apr-24 20 pax	26-Apr-24 20 pax	27-Apr-24 23 pax	28-Apr-24 23 pax	29-Apr-24 23 pax	30-Apr-24 23 pax	10-May-24 23 pax	11-May-24 23 pax	17-May-24 23 pax	18-May-24 23 pax	
AM NACK	Bijon Cheese cupcake	Spaghetti Puto. 2 pc Fresh Buko Juice							Tinolang Manok	Sinigang na Baboy	
	Lechon Kawali with sauce Gulay na laing Plain Rice	Pork Humba Sicol Express with gulay Plain Rice	Fish Cosido Pork Menudo Gulay na kalabasa Plain Rice Mango Graham Ref Cake	Sinigang na Hipon Chicken Pork Adobo Gulay na Langka w/seafood Plain Rice Fresh Mango	Sinigang na baboy Breaded pork chop Beef with brocoli Plain Rice Banana Lakatan	Bulalo Soup Prito Tilapia Gulay na laing Plain Rice Ponkan	Sinigang na Bangus Fried chicken Mixed vegetables Plain Rice Pakwan	Puchero Sea foods Gulay na kalabasa Plain Rice Buko Pandan	Caldereta Gulay na antak Plain Rice Leche Flan	Chicken curry Chopsuey Plain Rice Mango	
PM NACKS	Potato fries	Pancit Sinapot Soda in can									

SERVED WITH FREE FLOWING COFFEE/CREAM AND PURIFIED WATER.

Prepared by:

BAC TWG Head

Approved by: