



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering services for Various AgStat Surveys for 2nd Quarter 2024 and AgStat Provincial Data Review of PSA Camarines Norte with the following details:

<b>Name of Project</b>	Catering services for Various AgStat Surveys for 2nd Quarter 2024 and AgStat Provincial Data Review
<b>Solicitation</b>	2024-04-029-CN
<b>Location</b>	PSA Camarines Norte Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, Page 2)
<b>Quantity</b>	(See Bid Form, Page 2)
<b>Approved Budget for the Contract (ABC)</b>	Php 65,880.00
<b>Contract Duration</b>	see attached (Page 2)

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on April 19, 2024** at **PSA Camarines Norte, 2F LJR Bldg. III, J. Lukban St. cor. Carlos II St. Barangay III, Daet, Camarines Norte.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Catering services for Various AgStat Surveys for 2nd Quarter 2024 and AgStat Provincial Data Review						
1. MPCSRS on April 30, 2024						
AM Snacks	pax	5	P _____	P _____	( )	( )
Lunch	pax	5	P _____	P _____	( )	( )
PM Snacks	pax	5	P _____	P _____	( )	( )
2. QIFS and QAqS on June 7, 2024						
AM Snacks	pax	15	P _____	P _____	( )	( )
Lunch	pax	15	P _____	P _____	( )	( )
PM Snacks	pax	15	P _____	P _____	( )	( )
3. Redesigned Crops Production Survey (rCrPS) on June 13-14, 2024						
AM Snacks	pax	9	P _____	P _____	( )	( )
Lunch	pax	9	P _____	P _____	( )	( )
PM Snacks	pax	9	P _____	P _____	( )	( )
4. CLPS on June 17, 2024						
AM Snacks	pax	6	P _____	P _____	( )	( )
Lunch	pax	6	P _____	P _____	( )	( )
PM Snacks	pax	6	P _____	P _____	( )	( )
5. BLPS on June 21, 2024						
AM Snacks	pax	8	P _____	P _____	( )	( )
Lunch	pax	8	P _____	P _____	( )	( )
PM Snacks	pax	8	P _____	P _____	( )	( )
6. QCFS & QMFS on June 25, 2024						
AM Snacks	pax	12	P _____	P _____	( )	( )
Lunch	pax	12	P _____	P _____	( )	( )
PM Snacks	pax	12	P _____	P _____	( )	( )
7. PCPS on July 2024 Round on June 26 and 27, 2024						
AM Snacks	pax	14	P _____	P _____	( )	( )
Lunch	pax	14	P _____	P _____	( )	( )
PM Snacks	pax	14	P _____	P _____	( )	( )
8. Enhanced RCSS:H on June 28, 2024						
AM Snacks	pax	6	P _____	P _____	( )	( )
Lunch	pax	6	P _____	P _____	( )	( )
PM Snacks	pax	6	P _____	P _____	( )	( )

9. RCSS:C on June 28, 2024							
AM Snacks	pax	3	P _____	P _____	( )	( )	
Lunch	pax	3	P _____	P _____	( )	( )	
PM Snacks	pax	3	P _____	P _____	( )	( )	
10. Provincial Data Review on July 11-12 & 15, 2024 (3 days)							
AM Snacks	pax	7	P _____	P _____	( )	( )	
Lunch	pax	7	P _____	P _____	( )	( )	
PM Snacks	pax	7	P _____	P _____	( )	( )	
Note: with free-flowing coffee (instant) and water							
<i>Please see attached specifications</i>							
For official use of PSA Camarines Norte							
xxxxx							
			<b>Total</b>	P _____			
				Total amount in words:			
				_____			
				_____			
				_____			

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ? \_\_\_Yes \_\_\_No

Philgeps Registration? \_\_\_Yes \_\_\_No

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Printed Name and Signature of Canvasser: \_\_\_\_\_