



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering Services for the conduct of 2024 Census of Population and Community Based Monitoring System Municipal Level Training on Enumeration on July 01 - 06, 2024 and July 08 - 13, 2024 of PSA Camarines Norte with the following details:

<b>Name of Project</b>	<b>Procurement of Catering Services for the conduct of 2024 Census of Population and Community Based Monitoring System Municipal Level Training on Enumeration on July 01 - 06, 2024 and July 08 - 13, 2024 (LOTS A, B, C, and D)</b>
<b>Solicitation</b>	2024-06-046-CN
<b>Location</b>	PSA Camarines Norte Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, <i>Page 2</i> )
<b>Quantity</b>	(See Bid Form, <i>Page 2</i> )
<b>Approved Budget for the Contract (ABC)</b>	Php 684,000.00
<b>Contract Duration</b>	July - 01 - 06, 2024 and July 08 - 13, 2024

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on June 24, 2024** at **PSA Camarines Norte, 2F LJR Bldg. III, J. Lukban St. cor. Carlos II St. Barangay III, Daet, Camarines Norte.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
  3. Omnibus Sworn Statement
  4. Business/Income Tax Return
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Procurement of Catering Services for the conduct of 2024 Census of Population and Community Based Monitoring System Municipal Level Training on Enumeration on July 01 - 06, 2024 and July 08 - 13, 2024 (LOTS A, B, C, and D)</b>						
<b>LOT A : DAET ; ABC: Php 208,000.00</b>						
1. Catering Services for the conduct of 2024 Census of Population and Community Based Monitoring System Municipal Level Training on Enumeration on July 01 - 06, 2024 <b>Class No. 1 - Venue: Mercedes Multi-Purpose Building</b>						
Day 1 - 07/01/2024 - AM Snacks, Lunch and PM Snacks	pax	43	P_____	P_____	( )	( )
Day 2 - 07/02/2024 - AM Snacks, Lunch and PM Snacks	pax	43	P_____	P_____	( )	( )
Day 3 - 07/03/2024 - AM Snacks, Lunch and PM Snacks	pax	43	P_____	P_____	( )	( )
Day 4 - 07/04/2024 - AM Snacks, Lunch and PM Snacks	pax	43	P_____	P_____	( )	( )
Day 5 - 07/05/2024 - AM Snacks, Lunch and PM Snacks	pax	43	P_____	P_____	( )	( )
Day 6 - 07/06/2024 - AM Snacks, Lunch and PM Snacks	pax	8	P_____	P_____	( )	( )
2. Catering Services for the conduct of 2024 Census of Population and Community Based Monitoring System Municipal Level Training on Enumeration on July 01 - 06, 2024 <b>Class No. 1 - Venue: Basud Function Hall</b>						
Day 1 - 07/01/2024 - AM Snacks, Lunch and PM Snacks	pax	37	P_____	P_____	( )	( )
Day 2 - 07/02/2024 - AM Snacks, Lunch and PM Snacks	pax	37	P_____	P_____	( )	( )
Day 3 - 07/03/2024 - AM Snacks, Lunch and PM Snacks	pax	37	P_____	P_____	( )	( )
Day 4 - 07/04/2024 - AM Snacks, Lunch and PM Snacks	pax	37	P_____	P_____	( )	( )
Day 5 - 07/05/2024 - AM Snacks, Lunch and PM Snacks	pax	37	P_____	P_____	( )	( )
Day 6 - 07/06/2024 - AM Snacks, Lunch and PM Snacks	pax	8	P_____	P_____	( )	( )
			<b>Total</b>	P_____		
				Total amount in words:		
				_____		
				_____		
				_____		

**LOT B : PARACALE ; ABC: Php 129,500.00**

1. Catering Services for the conduct of 2024 Census of Population and Community Based Monitoring System Municipal Level Training on Enumeration on July 01 - 06, 2024 <b>Class No. 1 - Venue: LGU Paracale Conference Hall</b>						
Day 1 - 07/01/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 2 - 07/02/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 3 - 07/03/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 4 - 07/04/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 5 - 07/05/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 6- 07/06/2024 - AM Snacks, Lunch and PM Snacks	pax	9	P_____	P_____	( )	( )
			<b>Total</b>	P_____		
				Total amount in words:		
				_____		
				_____		
				_____		
				_____		

**LOT C : CAPALONGA ; ABC: Php 86,500.00**

1. Catering Services for the conduct of 2024 Census of Population and Community Based Monitoring System Municipal Level Training on Enumeration on July 08 - 13, 2024 <b>Class No.1 - Venue: LGU Capalonga Training Center</b>						
Day 1 - 07/08/2024 - AM Snacks, Lunch and PM Snacks	pax	33	P_____	P_____	( )	( )
Day 2 - 07/09/2024 - AM Snacks, Lunch and PM Snacks	pax	33	P_____	P_____	( )	( )
Day 3 - 07/10/2024 - AM Snacks, Lunch and PM Snacks	pax	33	P_____	P_____	( )	( )
Day 4 - 07/11/2024 - AM Snacks, Lunch and PM Snacks	pax	33	P_____	P_____	( )	( )
Day 5 - 07/12/2024 - AM Snacks, Lunch and PM Snacks	pax	33	P_____	P_____	( )	( )
Day 6- 07/13/2024 - AM Snacks, Lunch and PM Snacks	pax	8	P_____	P_____	( )	( )
			<b>Total</b>	P_____		
				Total amount in words:		
				_____		
				_____		
				_____		
				_____		

**LOT D : LABO ; ABC: Php 260,000.00**

1. Catering Services for the conduct of 2024 Census of Population and Community Based Monitoring System Municipal Level Training on Enumeration on July 08 - 13, 2024 **Class No.1 - Venue: Labo Central School**

Day 1 - 07/08/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 2 - 07/09/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 3 - 07/10/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 4 - 07/11/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 5 - 07/12/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 6- 07/13/2024 - AM Snacks, Lunch and PM Snacks	pax	10	P_____	P_____	( )	( )

2. Catering Services for the conduct of 2024 Census of Population and Community Based Monitoring System Municipal Level Training on Enumeration on July 08 - 13, 2024 **Class No.2 - Venue: Labo Central School**

Day 1 - 07/08/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 2 - 07/09/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 3 - 07/10/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 4 - 07/11/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 5 - 07/12/2024 - AM Snacks, Lunch and PM Snacks	pax	50	P_____	P_____	( )	( )
Day 6- 07/13/2024 - AM Snacks, Lunch and PM Snacks	pax	10	P_____	P_____	( )	( )

**Total**

P\_\_\_\_\_

Total amount in words:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**A. Food Requirements:**

See attached menu proposal  
 Free-Flowing coffee and purified drinking water  
 Meals must be adjustable for participants with special dietary requirements  
 Food to be served: AM Snacks, Lunch, and PM Snacks

**B. Complimentary welcome banner and/or backdrop**

For official use of PSA Camarines Norte  
 xxxxx

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**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ?  Yes  No

Philgeps Registration?  Yes  No

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Printed Name and Signature of Canvasser: \_\_\_\_\_

2024 POPCEN-CBMS MUNICIPAL LEVEL TRAINING

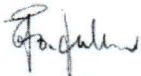
MENU

AM Snacks	Lunch	PM Snacks
<b>DAY 1 (MONDAY)</b>		
Pancit Bato Baduya Juice in Can	Porkchop Steak Fried Tilapia Nilagang Baka Steamed Rice Mango Tapioca	Ham & Egg Pancake Sandwich  Sprite in Can
<b>DAY 2 (TUESDAY)</b>		
Chicken Sotanghon Tuna Sandwich Four Seasons in Can	Breaded Porkchop Ampalaya con carne Tinolang Manok Steamed Rice Fruit in Season	Tuna Pesto Pasta Toasted Siopao Juice in Can
<b>DAY 3 (WEDNESDAY)</b>		
Lomi Overload Lumpiang Shanghai Fresh Buko Juice	Ensaladang Talong Grilled Chicken Sinigang na Fish Steamed Rice Buko Salad	Hotdog and Cheese sandwich with Fries Coke in Can
<b>DAY 4 (THURSDAY)</b>		
Tuna Pesto Pasta Toasted Garlic Bread Pineapple Juice in Can	Buttered Chicken Inihaw na Tilapia Pork Sinigang Steamed Rice Leche Flan	Toasted Siopao Cheesy Nachos Juice in Can
<b>DAY 5 (FRIDAY)</b>		
Pancit Guisado Tuna Sandwich Juice in Can	Tortang Talong Grilled Chicken Nilagang Baka Steamed Rice Coffee Jelly	Clubhouse Sandwich with Potato Fries Coke in Can
<b>DAY 6 (SATURDAY)</b>		
Special Mami with Egg Lumpiang Togue Fresh Buko Juice	Beef Karekare Fish Fillet  Steamed Rice Sliced Pineapple	Cheese Beef Burger with Potato Fries Coke in Can

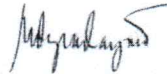
*with free flowing coffee and distilled water*

Prepared by:

Noted:



**ELEANOR P. DENUM**  
Senior Statistical Specialist



**MARIA DULCE C. PADAYAO**  
Chief Statistical Specialist