




REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Shopping as Alternative Modes of Procurement for official use of PSA Catanduanes with the following details:

Name of Project	Procurement of Supplies for the maintenance of Service Vehicle ISUZU Dmax with Plate Number SAB 6450 and Mitsubishi Adventure with Plate no. SHU 812
Solicitation	2024-11-135-CT
Location	PSA Catanduanes Provincial Statistical Office
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	(See Bid Form, <i>Page 2</i>)
Approved Budget for the Contract (ABC)	Php 158,150.00
Contract Duration	Five (5) days upon receipt of Purchase Order

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **1:00 pm on December 9, 2024** at **PSA Catanduanes PSO, BL Jastrid Bldg., Cavinitan, Virac, Catanduanes.**


CECILLE A. BRIONES
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of Supplies for the maintenance of Service Vehicle ISUZU Dmax with Plate Number SAB 6450 and Mitsubishi Adventure with Plate no. SHU 812						
TIRE, tubeless, 235/75 R15	pc	5	P_____	P_____	()	()
TIRE, tubeless, 185/75 R15	pc	5	P_____	P_____	()	()
WINDSHIELD WASHER, 2 ltrs/bottle	bottle	6	P_____	P_____	()	()
CAR SHAMPOO, 1ltr/bottle	bottle	6	P_____	P_____	()	()
CAR WAX, turtle, 5o ml	sachet	10	P_____	P_____	()	()
AIR FRESHENER, littele trees	pc	10	P_____	P_____	()	()
TIRE BLACK, 100ml	bottle	6	P_____	P_____	()	()
AUTOMATIC TRANSMISSION FLUID (ATF)	ltrs	6	P_____	P_____	()	()
WD 40, 333ml	pc	4	P_____	P_____	()	()
BREAK FLUID, 1ltr/bottle	bottle	4	P_____	P_____	()	()
CAR DUSTER, large	pc	2	P_____	P_____	()	()
BACK REST	pc	2	P_____	P_____	()	()
SPRAY PAINT, gray	bottle	4	P_____	P_____	()	()
SPRAY PAINT, red	bottle	1	P_____	P_____	()	()
POWER WINDOW SWITCH, universal	pc	1	P_____	P_____	()	()
TAIL LIGHT, for Dmax	set	1	P_____	P_____	()	()
xxxxxx				Total		
<i>For official use of PSA-Catanduanes</i>					Total amount in words:	

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? Yes No

Philgeps Registration? Yes No

Printed Name and Signature of Canvasser: _____