



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **Small Value Procurement** as Alternative Mode of Procurement for official use of PSO Camarines Norte with the following details:

<b>Name of Project</b>	Catering Services for the 3rd Level Training of Various AgStat Surveys for the 1st Quarter 2025 and AgStat Provincial Data Review
<b>Solicitation</b>	2025-01-001-CN
<b>Location</b>	PSO Camarines Norte
<b>Brief Description</b>	(See Bid Form, Page 2)
<b>Quantity</b>	(See Bid Form, Page 2)
<b>Approved Budget for the Contract (ABC)</b>	Php 63,720.00
<b>Contract Duration</b>	January to April 2025

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **12:00 pm on 10 January 2025** at the **PSA Camarines Norte, 2F LJR Bldg. III, Lukban St. cor Carlos II St., Brgy III, Daet, Camarines Norte.**

  
**CECILLE A. BRIONES**  
RBAC Chairperson

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Catering Services for the 3rd Level Training of Various AgStat Surveys for the 1st Quarter 2025 and AgStat Provincial Data Review</b>						
Catering Services - AgStat Training for Monthly Palay & Corn Situation Reporting System (MPCSRs) on January 31, 2025	5	pax	P _____	P _____	( )	( )
Catering Services - AgStat Training for Quarterly Inland & Aqua Fisheries Survey (QIFS & QAqS) on March 7, 2025	12	pax	P _____	P _____	( )	( )
Catering Services - AgStat Training for Redesigned Crops Production Survey (rCrPS) March 13, 2025	9	pax	P _____	P _____	( )	( )
March 14, 2025	9	pax	P _____	P _____	( )	( )
Catering Services - AgStat Training for Commercial Livestock and Poultry Survey (CLPS) on March 14, 2025	5	pax	P _____	P _____	( )	( )
Catering Services - AgStat Training for Backyard Livestock and Poultry Survey (BLPS) on March 21, 2025	8	pax	P _____	P _____	( )	( )
Catering Services - AgStat Training for Quarterly Commercial & Municipal Fisheries Survey (QCFS & QMFS) on March 24, 2025	12	pax	P _____	P _____	( )	( )
Catering Services - AgStat Training for Rice and Corn Stocks Survey: Commercial (RCSS:C) on March 25, 2025	6	pax	P _____	P _____	( )	( )
Catering Services - AgStat Training for Rice and Corn Stocks Survey: Household (RCSS:H) on March 26, 2025	6	pax	P _____	P _____	( )	( )
Catering Services - AgStat Training for Palay and Corn Production Survey (PCPS) 2025 Round March 27 2025	14	pax	P _____	P _____	( )	( )
March 28 2025	14	pax	P _____	P _____	( )	( )

Catering Services - AgStat Provincial Data Review (PDR) on April 10, 11 & 14, 2025 (3 days), 6 participants

April 10 2025	6	pax	P _____	P _____	( ) ( )
April 11 2025	6	pax	P _____	P _____	( ) ( )
April 14 2025	6	pax	P _____	P _____	( ) ( )

**Food Requirement:**

See attached menu proposal

Free-flowing coffee (instant) and purified drinking water

Meals must be adjustable for participants with special dietary requirements

Food to be served:

AM Snacks (9:00 AM)

Lunch (12:00 NN)

PM Snacks (3:00 PM)

xxxxx

For official use of PSA Camarines Norte

**Total**

P \_\_\_\_\_

Total amount in words:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit:  Yes  No

Philgeps Registration:  Yes  No

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Printed Name and Signature of Convasser: \_\_\_\_\_

**Monthly Palay & Corn Situation Reporting System (MPCRS)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
 8:00am – 5:00pm

**MENU**

Date	AM Snacks	Lunch	PM Snacks
<b>January 31, 2025</b> (5pax)	<ul style="list-style-type: none"> <li>- Chicken Sotanghon</li> <li>- Cheese Sandwich</li> <li>- Juice in Can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Chopsuey w/ Seafood and Quail Egg</li> <li>- Pork Adobo</li> <li>- Nilagang Baka w/ Veggies</li> <li>- Banana</li> </ul>	<ul style="list-style-type: none"> <li>- Medium Sliced Pizza</li> <li>- Beef Burger with Cheese</li> <li>- Softdrinks in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
 Participants: CSS, Focal Person, 1 COSW, 2 SRs

**Quarterly Inland Fisheries Survey (QIFS) & Quarterly Aquaculture Survey (QAqS)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
 8:00am – 5:00pm

**MENU**

Date	AM Snacks	Lunch	PM Snacks
<b>March 7, 2025</b> (12pax)	<ul style="list-style-type: none"> <li>- Pancit Palabok</li> <li>- Toasted Siopao</li> <li>- Softdrinks in Can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Buttered Chicken</li> <li>- Inihaw na Tilapia in Ginataang Malunggay</li> <li>- Pork Adobo</li> <li>- Pineapple Slices</li> </ul>	<ul style="list-style-type: none"> <li>- Lomi with Egg</li> <li>- Lumpiang Shanghai</li> <li>- Juice in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
 Participants: CSS, Focal Person, 1 COSW, 9 SRs

**Redesigned Crops Production Survey (rCrPS)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
 8:00am – 5:00pm

**MENU**

Date	AM Snacks	Lunch	PM Snacks
<b>March 13, 2025</b> (9pax)	<ul style="list-style-type: none"> <li>- Chicken Sotanghon</li> <li>- Clubhouse Sandwich</li> <li>- Four Season in Can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Pork Sinigang</li> <li>- Chicken Cordon Bleau</li> <li>- Fish Steak</li> <li>- Mango Graham Cake</li> </ul>	<ul style="list-style-type: none"> <li>- Beef Burger w/ cheese</li> <li>- Potato Fries w/ mayo dip</li> <li>- Four Season in Can</li> </ul>
<b>March 14, 2025</b> (9pax)	<ul style="list-style-type: none"> <li>- Pancit Palabok</li> <li>- Puto Cheese</li> <li>- Juice in Can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Pork Lechon Kawali</li> <li>- Beef Kare-Kare</li> <li>- Crab Corn Soup</li> <li>- Leche Flan</li> </ul>	<ul style="list-style-type: none"> <li>- Sweet Style Spaghetti</li> <li>- Medium Sliced Pizza</li> <li>- Softdrinks in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
 Participants: Focal Person, SA, 1 COSW, 6 SRs

**Commercial Livestocks and Poultry Survey (CLPS)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
 8:00am – 5:00pm

**MENU**

Date	AM Snacks	Lunch	PM Snacks
<b>March 14, 2025</b> (5pax)	<ul style="list-style-type: none"> <li>- Pancit Palabok</li> <li>- Puto Cheese</li> <li>- Juice in Can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Pork Lechon Kawali</li> <li>- Beef Kare-Kare</li> <li>- Crab Corn Soup</li> <li>- Leche Flan</li> </ul>	<ul style="list-style-type: none"> <li>- Sweet Style Spaghetti</li> <li>- Medium Sliced Pizza</li> <li>- Softdrinks in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
*Participants: CSS, Focal Person, 1 COSW, 2 SRs*

**Backyard Livestocks and Poultry Survey (BLPS)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
 8:00am – 5:00pm

**MENU**

Date	AM Snacks	Lunch	PM Snacks
<b>March 21, 2025</b> (8pax)	<ul style="list-style-type: none"> <li>- Chicken Sotanghon</li> <li>- Special Empanada</li> <li>- Mango Shake</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Laing</li> <li>- Grilled Chicken</li> <li>- Pork Sinigang</li> <li>- Pineapple Slices</li> </ul>	<ul style="list-style-type: none"> <li>- Pancit Bato Guisado with Baduya</li> <li>- Angko</li> <li>- Four Season in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
*Participants: CSS, Focal Person, 1 COSW, 5 SRs*

**Quarterly Commercial and Municipal Fisheries Survey (QCFS&QMFS)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
 8:00am – 5:00pm

**MENU**

Date	AM Snacks	Lunch	PM Snacks
<b>December 24, 2025</b> (12pax)	<ul style="list-style-type: none"> <li>- Pancit Bato Guisado with Baduya</li> <li>- Angko</li> <li>- Coke in can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Chopsuey w/ Seafood and Quail Egg</li> <li>- Buttered Chicken</li> <li>- Pork Adobo</li> <li>- Leche Flan</li> </ul>	<ul style="list-style-type: none"> <li>- Medium Sliced Pizza</li> <li>- Special Empanada</li> <li>- Juice in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
*Participants: CSS, Focal Person, 1 COSW, 9 SRs*

**Rice and Corn Stocks Survey: Commercial (RCSS:C)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
8:00am – 5:00pm

**MENU**

Date	AM Snacks	Lunch	PM Snacks
<b>March 25, 2025</b> (6pax)	<ul style="list-style-type: none"> <li>- Chicken Sotanghon</li> <li>- Lumpiang Shanghai</li> <li>- Juice in Can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Sinigang na Hipon</li> <li>- Beef Kare-Kare</li> <li>- Pork Lechon Kawali</li> <li>- Banana</li> </ul>	<ul style="list-style-type: none"> <li>- Beef Burger w/ cheese</li> <li>- Steamed Siomai</li> <li>- Four Season in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
**Participants: CSS, Focal Person, 1 COSW, 3 SRs**

**Rice and Corn Stocks Survey: Household (RCSS:H)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
8:00am – 5:00pm

**MENU**

Date	AM Snacks	Lunch	PM Snacks
<b>March 26, 2025</b> (6pax)	<ul style="list-style-type: none"> <li>- Pancit Bato</li> <li>- Guisado with Baduya</li> <li>- Special Empanada</li> <li>- Four Season in Can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Chopsuey w/ Seafood and Quail Egg</li> <li>- Pork Adobo</li> <li>- Nilagang Baka w/ Veggies</li> <li>- Pineapple Slices</li> </ul>	<ul style="list-style-type: none"> <li>- Club House Sandwich</li> <li>- Medium Sliced Pizza</li> <li>- Softdrinks in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
**Participants: CSS, Focal Person, 1 COSW, 3 SRs**

**Palay and Corn Production Survey (PCPS)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
8:00am – 5:00pm

**MENU**

Date	AM Snacks	Lunch	PM Snacks
<b>March 27, 2025</b> (14pax)	<ul style="list-style-type: none"> <li>- Pancit Palabok</li> <li>- Toasted Siopao</li> <li>- Softdrinks in Can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Sinigang na Hipon</li> <li>- Pork Lechon Kawali</li> <li>- Chicken Cordon Bleu</li> <li>- Banana</li> </ul>	<ul style="list-style-type: none"> <li>- Beef Burger w/ cheese</li> <li>- Steamed Siomai</li> <li>- Four Season in Can</li> </ul>
<b>March 28, 2025</b> (14pax)	<ul style="list-style-type: none"> <li>- Sweet Style Spaghetti</li> <li>- Speacial Pork Empanada</li> <li>- Mango Shake</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Buttered Chicken</li> <li>- Beef Kare-Kare</li> <li>- Pork Adobo</li> <li>- Leche Flan</li> </ul>	<ul style="list-style-type: none"> <li>- Chicken Sotanghon</li> <li>- Clubhouse Sandwich</li> <li>- Juice in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
**Participants: CSS, Focal Person, 1 COSW, 11 SRs**

**1<sup>st</sup> Quarter 2025 - AgStat Surveys Provincial Data Review (PDR)**  
**PSA Camarines Norte Provincial Statistical Office Training Room**  
 8:00am – 5:00pm

**MENU**


<b>Date</b>	<b>AM Snacks</b>	<b>Lunch</b>	<b>PM Snacks</b>
<b>April 10, 2025 (6pax)</b>	<ul style="list-style-type: none"> <li>- Pancit Guisado w/ Baduya</li> <li>- Cheese Sandwich</li> <li>- Mango shake</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Fried Yellow Fin Fish</li> <li>- Beef Kare Kare</li> <li>- Pork Adobo</li> <li>- Pineapple Slices</li> </ul>	<ul style="list-style-type: none"> <li>- Cheese Buger</li> <li>- Steamed Siomai</li> <li>- Coke in Can</li> </ul>
<b>April 11, 2025 (6pax)</b>	<ul style="list-style-type: none"> <li>- Tuna Pesto Pasta</li> <li>- Toasted Bread</li> <li>- Fresh Buko Juice</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Sinigang na Hipon</li> <li>- Pork Lechon Kawali</li> <li>- Chicken Cordon Bleu</li> <li>- Mango Graham Cake</li> </ul>	<ul style="list-style-type: none"> <li>- Clubhouse Sandwich</li> <li>- Potato Fries with Mayo Dip</li> <li>- Juice in can</li> </ul>
<b>April 14, 2025 (6pax)</b>	<ul style="list-style-type: none"> <li>- Sunny Side up Egg</li> <li>- Pancakes with Syrup</li> <li>- Sliced Ham</li> <li>- Juice in Can</li> </ul>	<ul style="list-style-type: none"> <li>- Steamed Rice</li> <li>- Ensaladang Talong w/ Salted Egg</li> <li>- Buttered Chicken</li> <li>- Pork Sinigang</li> <li>- Leche Flan</li> </ul>	<ul style="list-style-type: none"> <li>- Pancit Palabok</li> <li>- Toasted Siopao</li> <li>- Softdrinks in Can</li> </ul>

*Note: with free-flowing coffee (instant) and purified drinking water*  
**Participants: 6 Regular Staffs**

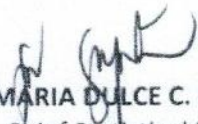
**Prepared by:**

  
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