



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Mode of Procurement for official use of PSA Masbate with the following details:

<b>Name of Project</b>	Catering Services for the conduct of 3rd Level Training/Briefing of 1st Quarter 2025 AgStat Survey for PSO Masbate
<b>Solicitation</b>	2025-01-005-MT
<b>Location</b>	PSA Masbate Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, Page 2)
<b>Quantity</b>	(See Bid Form, Page 2)
<b>Approved Budget for the Contract (ABC)</b>	Php 78,840.00
<b>Contract Duration</b>	(See Bid Form, Page 2)

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **1:00pm on January 20, 2024** at **PSA Masbate, Ten-7 Building, Masbate City, Masbate.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Catering Services for the conduct of 3rd Level Training/Briefing of 1st Quarter 2025 AgStat Survey for PSO Masbate</b>						
<b>NOTES &amp; REQUIREMENTS:</b>						
* Lunch and Snacks (AM & PM)						
* With free-flowing water/coffee/creamer/sugar						
* Refrain from using Plastic Glass, Spoons and Fork						
* Mineral Water must be in placed in water dispenser (not bottled)						
* Supplier must adhere to the government's advocacy on "Green Procurement"						
* Assign atleast two (2) waiters/waitresses in clean working garments for meals served in buffet.						
* Changes in the prescribed menu may be allowed subject to the approval of the end-user unit						
<b>February and March 2025 MPCSR (1 Day)</b> January 29, 2025	lot	6	P _____	P _____	( )	( )
<b>Crops Production Survey (CrPS) (2 Days)</b> March 10, 2025	lot	14	P _____	P _____	( )	( )
March 11, 2025	lot	14	P _____	P _____	( )	( )
<b>Quarterly Fisheries Survey (Aqua &amp; Inland) Training (2 Days)</b> March 12, 2025	lot	9	P _____	P _____	( )	( )
March 13, 2025	lot	9	P _____	P _____	( )	( )
<b>CLPS Training (2 Days)</b> March 17, 2025	lot	5	P _____	P _____	( )	( )
March 18, 2025	lot	5	P _____	P _____	( )	( )
<b>Palay Production Survey (PPS) Training (1 Day)</b> March 24, 2025	lot	19	P _____	P _____	( )	( )
<b>Corn Production Survey (CPS) Training (1 Day)</b> March 25, 2025	lot	19	P _____	P _____	( )	( )
<b>Rice and Corn Stocks Survey (RCSS-H) Training (2 Days)</b> March 26, 2025	lot	7	P _____	P _____	( )	( )
March 27, 2025	lot	5	P _____	P _____	( )	( )
<b>Quarterly Fisheries Survey (Commercial and Municipal) Training (1 Day)</b> March 27, 2025	lot	10	P _____	P _____	( )	( )
<b>Backyard and Livestock &amp; Poultry Survey (BLPS) Training (2 Days)</b> March 27, 2025	lot	7	P _____	P _____	( )	( )
March 28, 2025	lot	7	P _____	P _____	( )	( )
<b>1st Quarter 2025 Provincial Data Review (PDR) for AgStat Surveys (2 Days)</b> April 10, 2025	lot	5	P _____	P _____	( )	( )
April 14, 2025	lot	5	P _____	P _____	( )	( )
*See attached menu specifications						
XXXXXX For official use of PSA-Masbate			<b>Total</b> _____			
				Total amount in words: _____		

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ? \_\_\_ Yes \_\_\_ No

Philgeps Registration? \_\_\_ Yes \_\_\_ No

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Printed Name and Signature of Canvasser: \_\_\_\_\_

## DAILY MENU

List of Participants for the Catering Services for AgStat surveys for 1st Quarter 2025

<b>January 29, 2025</b>	<p><b>AM SNACKS</b>                      <b>Number of Pax:</b>                      <u>          6          </u></p> <ul style="list-style-type: none"> <li>○ Lasagna with Empanada</li> <li>○ Green tea apple in bottle</li> </ul> <p><b>LUNCH</b>                              <b>Number of Pax:</b>                      <u>          6          </u></p> <ul style="list-style-type: none"> <li>○ Fish Tinola, Tuna</li> <li>○ Mixed vegetables with seafoods</li> <li>○ Beef w/ broccoli</li> </ul> <p>Steamed Rice &amp; Mango Tapioca</p> <p><b>PM SNACKS</b>                      <b>Number of Pax:</b>                      <u>          6          </u></p> <p>Yumburger with fries &amp; Soda</p>
<b>March 10, 2025</b>	<p><b>AM SNACKS</b>                      <b>Number of Pax:</b>                      <u>         14         </u></p> <ul style="list-style-type: none"> <li>○ Lasagna with Empanada</li> <li>○ Green tea apple in bottle</li> </ul> <p><b>LUNCH</b>                              <b>Number of Pax:</b>                      <u>         14         </u></p> <ul style="list-style-type: none"> <li>○ Fish Tinola, Tuna</li> <li>○ Mixed vegetables with seafoods</li> <li>○ Beef w/ broccoli</li> </ul> <p>Steamed Rice &amp; Mango Tapioca</p> <p><b>PM SNACKS</b>                      <b>Number of Pax:</b>                      <u>         14         </u></p> <ul style="list-style-type: none"> <li>○ Yumburger with fries</li> <li>○ Pineapple in can</li> </ul>
<b>March 11, 2025</b>	<p><b>AM SNACKS</b>                      <b>Number of Pax:</b>                      <u>         14         </u></p> <ul style="list-style-type: none"> <li>○ Banana Cake, Big Size, Mango Shake</li> </ul> <p><b>LUNCH</b>                              <b>Number of Pax:</b>                      <u>         14         </u></p> <ul style="list-style-type: none"> <li>○ Tinola na Manok, Native</li> <li>○ Chopsuey</li> <li>○ Grilled Pork Chop</li> <li>○ Steamed Rice &amp; Buko Salad</li> </ul> <p><b>PM SNACKS</b>                      <b>Number of Pax:</b>                      <u>         14         </u></p> <ul style="list-style-type: none"> <li>○ Macaroni salad with bread &amp; Ice Tea</li> </ul>
<b>March 12, 2025</b>	<p><b>AM SNACKS</b>                      <b>Number of Pax:</b>                      <u>          9         </u></p> <ul style="list-style-type: none"> <li>○ Pan Cake (2 big fluffy per serving) &amp; Hot Chocolate</li> </ul> <p><b>LUNCH</b>                              <b>Number of Pax:</b>                      <u>          9         </u></p> <ul style="list-style-type: none"> <li>○ Sizzling Sisig &amp; Letchon Manok</li> <li>○ Spicy Laing</li> <li>○ Steamed rice &amp; Mixed sliced fruits</li> </ul> <p><b>PM SNACKS</b>                      <b>Number of Pax:</b>                      <u>          9         </u></p> <ul style="list-style-type: none"> <li>○ Bihon w/sliced bread</li> <li>○ Soda in can w/ float</li> </ul>
<b>March 13, 2025</b>	<p><b>AM SNACKS</b>                      <b>Number of Pax:</b>                      <u>          9         </u></p> <ul style="list-style-type: none"> <li>○ Lomi w/ egg &amp; Softdrinks</li> </ul> <p><b>LUNCH</b>                              <b>Number of Pax:</b>                      <u>          9         </u></p> <ul style="list-style-type: none"> <li>○ Beef w/ broccoli</li> <li>○ Sweet &amp; Sour Fish Fillet</li> <li>○ Spring Roll</li> <li>○ Steamed Rice &amp; Banana</li> </ul> <p><b>PM SNACKS</b>                      <b>Number of Pax:</b>                      <u>          9         </u></p>

- Sotanghon guisado & Green tea apple in bottle

**March 17, 2025**

- |                                       |                       |          |
|---------------------------------------|-----------------------|----------|
| <b>AM SNACKS</b>                      | <b>Number of Pax:</b> | <u>5</u> |
| ○ Baked ham sliders (1 big size/pax)  |                       |          |
| ○ Special suman with latik            |                       |          |
| ○ Pineapple juice in can (240 mL)     |                       |          |
| <b>LUNCH</b>                          | <b>Number of Pax:</b> | <u>5</u> |
| ○ Pork Hamonado                       |                       |          |
| ○ Chicken Cordon Blue                 |                       |          |
| ○ Garden Salad                        |                       |          |
| ○ Steamed Rice & Coffee jelly         |                       |          |
| <b>PM SNACKS</b>                      | <b>Number of Pax:</b> | <u>5</u> |
| Lasagna w/bread & Juice mixed berries |                       |          |

**March 18, 2025**

- |                                |                       |          |
|--------------------------------|-----------------------|----------|
| <b>AM SNACKS</b>               | <b>Number of Pax:</b> | <u>5</u> |
| ○ Dinuguan w/ puto             |                       |          |
| ○ Lemon Iced tea               |                       |          |
| <b>LUNCH</b>                   | <b>Number of Pax:</b> | <u>5</u> |
| ○ Sinampalukang Manok (Native) |                       |          |
| ○ Sisig & Chopsuey             |                       |          |
| ○ Crema de fruta               |                       |          |
| ○ Plain Rice                   |                       |          |
| <b>PM SNACKS</b>               | <b>Number of Pax:</b> | <u>5</u> |
| ○ Mango Graham Cake            |                       |          |
| ○ Banana Shake                 |                       |          |

**March 27, 2025**

- |  |                       |          |
|--|-----------------------|----------|
| <b>AM SNACKS</b>                         | <b>Number of Pax:</b> | <u>7</u> |
| ○ Special Banana Cake & Pineapple in Can |                       |          |
| <b>LUNCH</b>                             | <b>Number of Pax:</b> | <u>7</u> |
| ○ Spicy Spareribs & Buttered vegetables  |                       |          |
| ○ Lemon chicken                          |                       |          |
| ○ Steamed Rice & sliced mango            |                       |          |
| <b>PM SNACKS</b>                         | <b>Number of Pax:</b> | <u>7</u> |
| ○ 2pcs Tuna pie & Green tea in bottle    |                       |          |

**March 28, 2025**

- |                                 |                       |          |
|---------------------------------|-----------------------|----------|
| <b>AM SNACKS</b>                | <b>Number of Pax:</b> | <u>7</u> |
| ○ Pancit Canton w/ sliced bread |                       |          |
| ○ Fresh Buko Juice              |                       |          |
| <b>LUNCH</b>                    | <b>Number of Pax:</b> | <u>7</u> |
| ○ Chicken A la king             |                       |          |
| ○ Beef Salpicao                 |                       |          |
| ○ Sotanghon Soup                |                       |          |
| ○ Steamed Rice                  |                       |          |
| ○ Banana                        |                       |          |
| <b>PM SNACKS</b>                | <b>Number of Pax:</b> | <u>7</u> |
| ○ Special Banana Cake           |                       |          |
| ○ Mango Shake                   |                       |          |
| ○                               |                       |          |

March 27, 2025

<b>AM SNACKS</b>	<b>Number of Pax:</b>	<u>10</u>
<ul style="list-style-type: none"><li>○ Special Goto w/egg</li><li>○ Green tea apple in bottle</li></ul>		
<b>LUNCH</b>	<b>Number of Pax:</b>	<u>10</u>
<ul style="list-style-type: none"><li>○ Fish Tinola</li><li>○ Lumpiang Togue</li><li>○ Chicken Fillet w/gravy</li><li>○ Steamed Rice &amp; Fresh Fruits</li></ul>		
<b>PM SNACKS</b>	<b>Number of Pax:</b>	<u>10</u>
<ul style="list-style-type: none"><li>○ Ginataang Bilo-bilo' Pineapple in can</li></ul>		

March 26, 2025

<b>AM SNACKS</b>	<b>Number of Pax:</b>	<u>7</u>
<ul style="list-style-type: none"><li>○ Dinuguan w/ puto</li><li>○ Lemon Iced tea</li></ul>		
<b>LUNCH</b>	<b>Number of Pax:</b>	<u>7</u>
<ul style="list-style-type: none"><li>○ Sinampalukang Manok (Native)</li><li>○ Sisig &amp; Chopsuey</li><li>○ Crema de fruta</li><li>○ Plain Rice</li></ul>		
<b>PM SNACKS</b>	<b>Number of Pax:</b>	<u>7</u>
<ul style="list-style-type: none"><li>○ Mango Graham Cake</li><li>○ Banana Shake</li></ul>		

March 27, 2025

<b>AM SNACKS</b>	<b>Number of Pax:</b>	<u>5</u>
<ul style="list-style-type: none"><li>○ Dinuguan w/ puto</li><li>○ Lemon Iced tea</li></ul>		
<b>LUNCH</b>	<b>Number of Pax:</b>	<u>5</u>
<ul style="list-style-type: none"><li>○ Sinampalukang Manok (Native)</li><li>○ Sisig &amp; Chopsuey</li><li>○ Crema de fruta</li><li>○ Plain Rice</li></ul>		
<b>PM SNACKS</b>	<b>Number of Pax:</b>	<u>5</u>
<ul style="list-style-type: none"><li>○ Mango Graham Cake</li><li>○ Banana Shake</li></ul>		

March 24, 2025

<b>AM SNACKS</b>	<b>Number of Pax:</b>	<u>19</u>
<ul style="list-style-type: none"><li>○ Baked Macaroni &amp; Pineapple in can</li></ul>		
<b>LUNCH</b>	<b>Number of Pax:</b>	<u>19</u>
<ul style="list-style-type: none"><li>○ Sinigang na baboy</li><li>○ Stuffed Crab Cake</li><li>○ Tempura</li><li>○ Steamed Rice &amp; Fruit Salad</li></ul>		
<b>PM SNACKS</b>	<b>Number of Pax:</b>	<u>19</u>
<ul style="list-style-type: none"><li>○ Pancit Canton Guisado &amp; Juice in can</li></ul>		

March 25, 2025

**AM SNACKS**

**Number of Pax:** 19

- Special Goto w/egg
- Green tea apple in bottle

**LUNCH**

**Number of Pax:** 19

- Fish Tinola
- Lumpiang Togue
- Chicken Fillet w/gravy
- Steamed Rice & Fresh Fruits

**PM SNACKS**

**Number of Pax:** 19

- Ginataang Bilo-bilo
- Pineapple in can

April 10, 2025

**AM SNACKS**

**Number of Pax:** 5

- Lasagna with Empanada
- Green tea apple in bottle

**LUNCH**

**Number of Pax:** 5

- Fish Tinola, Tuna
- Mixed vegetables with seafoods
- Beef w/ broccoli
- Steamed Rice & Mango Tapioca

**PM SNACKS**

**Number of Pax:** 5

- Yumburger with fries
- Pineapple in can

April 14, 2025

**AM SNACKS**

**Number of Pax:** 5

- Banana Cake, Big Size, Mango Shake

**LUNCH**

**Number of Pax:** 5

- Tinola na Manok, Native
- Chopsuey
- Grilled Pork Chop
- Steamed Rice & Buko Salad

**PM SNACKS**

**Number of Pax:** 5

Macaroni salad with bread & Ice Tea


Note:

- With free-flowing water/coffee/creamer/sugar
- Supplier must adhere to the government's advocacy on "Green Procurement"
- Assign at least two (2) waiters/waitresses in clean working garments for meals served in buffet.
- Changes in prescribed menu may be allowed subject to the approval of the end-user unit.

Prepared by:

  
**MELVIN A. SABANG**  
Administrative Officer I

Approved by:

  
**ANNA G. BAJAMUNDI**  
Senior Statistical Specialist  
Officer-in-Charge