



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Mode of Procurement for official use of PSA Masbate with the following details:

<b>Name of Project</b>	Labor & Maintenance of PSO Masbate Official Vehicle and Replacement of the Vehicle Parts for Toyota Rush and Isuzu Dmax
<b>Solicitation</b>	2025-02-013-MT
<b>Location</b>	PSA Masbate Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, Page 2 )
<b>Quantity</b>	(See Bid Form, Page 2 )
<b>Approved Budget for the Contract (ABC)</b>	Php 91,700.00
<b>Contract Duration</b>	10 days upon the receipt of PO

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **1:00pm on February 17, 2024** at **PSA Masbate, Ten-7 Building, Masbate City, Masbate.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>Labor &amp; Maintenance of PSO Masbate Official Vehicle and Replacement of the Vehicle Parts for Toyota Rush and Isuzu Dmax</b>						
<b>TOYOTA RUSH</b>						
Brad pad, Front	set	1	_____	_____	( )	( )
Brad pad, Rear	set	1	_____	_____	( )	( )
NS40 Battery	unit	1	_____	_____	( )	( )
Engine Oil Fully Synthetic	liter	4	_____	_____	( )	( )
Oil Filter	pc	1	_____	_____	( )	( )
Labor	pax	1	_____	_____		
<b>ISUZU D-Max</b>						
Tire, 235/75 R15	pc	4	_____	_____	( )	( )
Mechanism Glass Clip	pc	1	_____	_____	( )	( )
Ball Joint, Upper	pc	2	_____	_____	( )	( )
Ball Joint, Lower	pc	2	_____	_____	( )	( )
Oil Filter	pc	1	_____	_____	( )	( )
Engine Oil Fully Synthetic	liter	8	_____	_____	( )	( )
3SM Battery	unit	1	_____	_____	( )	( )
Labor	pax	1	_____	_____	( )	( )
<b>***Nothing Follows***</b>						
			<b>Total</b>			
For official use of PSA-Masbate			Total amount in words:			

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ?  Yes  No

Philgeps Registration?  Yes  No

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Printed Name and Signature of Canvasser: \_\_\_\_\_