



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Mode of Procurement for official use of PSA Masbate with the following details:

Name of Project	Procurement of Catering Services for the Conduct of 2024 POPCEN CBMS Geotagging of Service Facilities and Government Projects on February 24-27, 2025 for PSO Masbate
Solicitation	2025-02-017-MT
Location	PSA Masbate Provincial Statistical Office
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	(See Bid Form, <i>Page 2</i>)
Approved Budget for the Contract (ABC)	Php 51,840.00
Contract Duration	February 24 to 27, 2025

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **9:00am on February 21, 2025** at **PSA Masbate, Ten-7 Building, Masbate City, Masbate.**


CECILLE A. BRIONES
RBAC Chairman

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Catering Services for the Conduct of 2024 POPCEN CBMS Geotagging of Service Facilities and Government Projects on February 24-27, 2025 for PSO Masbate AM/PM Snacks and Lunch Only February 24, 2025 February 25, 2025 February 26, 2025 February 27, 2025 <i>Note:</i> With Flowing Water Refrain from using plastic glass, spoons and fork Mineral Water must be in placed in water dispenser (not bottled) XXXXXXXXXXXXXXXXXXXX Total Total amount in words: For official use of PSA-Masbate	lot	24	_____	_____	()	()
	lot	24	_____	_____	()	()
	lot	24	_____	_____	()	()
	lot	24	_____	_____	()	()
	lot	24	_____	_____	()	()

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit? ___Yes ___No

Philgeps Registration? ___Yes ___No

Printed Name and Signature of Canvasser: _____

DAILY MENU

February 24, 2025

AM SNACKS	Number of Pax:	24
○ Lasagna with Empanada		
○ Green tea apple in bottle		
LUNCH	Number of Pax:	24
○ Fish Tinola, Tuna		
○ Mixed vegetables with seafoods		
○ Beef w/ broccoli		
○ Steamed Rice & Mango Tapioca		
PM SNACKS	Number of Pax:	24
○ Yumburger with fries		
○ Pineapple in can		

February 25, 2025

AM SNACKS	Number of Pax:	24
○ Banana Cake, Big Size, Mango Shake		
LUNCH	Number of Pax:	24
○ Tinola na Manok, Native		
○ Chopsuey		
○ Grilled Pork Chop		
○ Steamed Rice & Buko Salad		
PM SNACKS	Number of Pax:	24
○ Macaroni salad with bread & Ice Tea		

February 26, 2025

AM SNACKS	Number of Pax:	24
○ Baked ham sliders (1 big size/pax)		
○ Special suman with latik		
○ Pineapple juice in can (240 mL)		
LUNCH	Number of Pax:	24
○ Pork Hamonado		
○ Chicken Cordon Blue		
○ Garden Salad		
○ Steamed Rice & Coffee jelly		
PM SNACKS	Number of Pax:	24
○ Lasagna w/bread & Juice mixed berries		


February 27, 2025

AM SNACKS	Number of Pax:	24
○ Baked Macaroni & Pineapple in can		
LUNCH	Number of Pax:	24
○ Sinigang na baboy		
○ Stuffed Crab Cake		
○ Tempura		
○ Steamed Rice & Fruit Salad		
PM SNACKS	Number of Pax:	24
○ Pancit Canton Guisado & Juice in can		

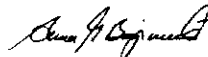
Note:

- With free-flowing water/coffee/creamer/sugar
- Supplier must adhere to the government's advocacy on "Green Procurement"
- Assign at least two (2) waiters/waitresses in clean working garments for meals served in buffet.
- Changes in prescribed menu may be allowed subject to the approval of the end-user unit.

Prepared by:


MELVIN A. SABANG
Administrative Officer I

Approved by:

 Digitally signed by
Bajamundi Anna Gallinero
ANNA G. BAJAMUNDI
Senior Statistical Specialist
Officer-in-Charge